

## St. Philip's Vestry Meeting Minutes: 2/9/15

Members Present:

Guadalupe Aguayo, Sergio Cazares, Paul Denlinger, John LeSchofs, Michelle Valdez

Other Attendees: Rev. Lucie Thomas, Priest in Charge, Charles Key, Treasurer

Attendees Absent: Marty Brandt

The majority of this meeting was spent discussing repairs to the church and church grounds. See John LeSchofs for a complete report of proposed repairs.

### Action Items

- Here is a list of the top four repairs in order of priority and the person responsible:
  1. Make all electrical repairs recommended by inspector.  
**Responsible:** Paul to contact electrician for estimate.
  2. Decide what repairs need to be made to front fence and gate.  
**Responsible:** John to assess and make recommendation to vestry.
  3. Repair and revise signage around the grounds.  
**Responsible:** John and vestry?
  4. Trim trees and bushes around property.  
**Responsible:** Michelle to contact City of SJ Arborist to determine if city will trim trees near power lines. John to follow up on other tasks.
- Review water usage and landscape fees to cut expenses.  
**Responsible:** John to contact Rev. Peggy about results of past water audit.  
Guadalupe to check into potential gardeners to replace current landscape company.

### **Important Dates**

**3/14/15** 9 am to 2 pm: Tentative vestry retreat to discuss roles and responsibilities and team building.

Canon Jesus Reyes requested potential dates to meet with Rev. Lucy and vestry members prior to next Restoration Review Committee meeting on 3/17. Date to be determined.

**4/18/15:** Next Kaleidoscope workshop. Rev. Lucie looking for attendees from St. Philip's. Potential attendees: Sergio and John.

### **Other Meeting Items**

- Vestry accepted finance report from Charles. St. Philip's is currently operating at a \$3,000 deficit.
- Ernie Harris parish work day has been postponed while vestry consider priority of work items and structure of the day.

**Next Meeting:** 3/17/15